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MINUTES of MEETING of MID ARGYLL KINTYRE & ISLAY AREA COMMITTEE held in the CYBER CAFE, PORT ELLEN, ISLAY. on WEDNESDAY, 4 MAY 2005

Present: Councillor Alastair McKinlay (Chair)

Councillor Rory Colville	Councillor Robin Currie
Councillor Alison Hay	Councillor Donald Kelly
Councillor John McAlpine	Councillor Donnie MacMillan
Councillor Bruce Robertson	

Attending: Deirdre Forsyth, Area Corporate Services Manager
Donnie McLeod, Roads and Amenity Services Manager
Richard Kerr, Senior Development Control Officer
Yvonne Willan, Area Housing Manager
Felicity Kelly, Community Education
Angus Smith, Service Manager
Sharon Hoverty, Community Education
Christine Menhennet, Employability Manager

1. APOLOGIES

Apologies for absence were received from Councillor John Findlay.

2. CHAIRMAN'S REMARKS

Councillor Alastair McKinlay and all the Members wished Councillor John Findlay a speedy recovery.

3. DECLARATIONS OF INTEREST

There were declarations of interest by Councillor Colville for Scottish Sheepdog Trials, and Councillor Currie for the Columba Centre, Islay both Item 11 grants.

4. MINUTES OF MEETING OF 4 APRIL 2005

The minutes of 4 April 2005 were approved.

5. MINUTES OF SITE INSPECTION DATED 7 APRIL 2005

The Minutes of Site Inspection dated 7 April 2005 were approved. It was noted that apologies were received from Councillors Currie, Hay, Kelly and McKinlay.

6. EMPLOYABILITY TEAM PRESENTATION

Christine Menhennet gave an interesting and informative talk regarding the role of employability team within Argyll and Bute and an update on the proposed Mid Argyll Construction Training Centre and Campus.

Decision

1. It was agreed to include the Lochgilphead Construction Campus in the Area Strategy and Action Plan.
2. It was agreed to request the SPC to financially support the construction campus when next considering the capital budget.

7. CAPITAL RECEIPTS

Letter received from Head Of Strategic Finance regarding usable capital receipts for Area Committees.

Capital receipts amounting to the sum of £47,110.58 is available to be split between the four area Committees. The amount available to Mid Argyll, Kintyre and Islay is £9,422.12.

The Committees was required to identify capital projects to utilise the additional resources available and also ensure that the projects identified meet with the agreed capital criteria.

Decision

It was agreed to investigate allocating this sum to the Employability Team towards match funding any contribution they may make to the Construction Campus referred to at Item 6.

(Reference – Letter by Head of Strategic Finance dated 1 April 2005)

8. PUBLIC QUESTION TIME

1. Wheels to Work Project. It was noted that the Prince's Trust may have contributed to this in other areas, and that the Employability Team should discuss this with them.
2. It was suggested that the Careers Service work more with trades people to encourage school leavers to consider this option.
3. Construction Campus. It was suggested that a suitable winter ferry service to Islay would be required to enable young people to take part in this proposal.
4. A question was raised about the cost of removing a disused car from Islay. It was agreed to investigate charges by Western Isles Council to see if there was any possibility of reaching an agreement with Caledonian

MacBrayne which would enable the costs to be reduced.

5. A question was raised about skips. It was noted that funding was being sought for these to be replaced on Islay working through Re-Jig.
6. It was noted that the correct name for the Port Ellen Polling Station is RAMSAY MEMORIAL HALL.
7. A question was raised about the environmental wardens. It was agreed to suggest they work in pairs and take work strategically throughout Argyll & Bute. It was also agreed to pursue further the penalties imposed on offenders with the Scottish Executive.
8. The costs of collection of rubbish from business premises was raised. It was agreed to ask the Finance Department why a self catering business was charged for every house instead of as a single business.
9. A question was asked about the provision of disabled parking spaces in Port Ellen. It was noted that these would be marked out as soon as the white lining equipment was available on Islay.

9. PLANNING APPLICATIONS

The Committee considered and dealt with the applications for planning permission as detailed below.

1. **04/01386/OUT**
Mr & Mrs Joachim Brolly. Outline. Residential development. Land at Torran Farm (north of the farm bungalow), Torran, Ford.

Decision

Members resolved to grant planning permission as a 'minor departure' to adopted Development Plan policy, subject to:

- 1) the standard outline conditions and reasons:
- 2) the conditions and reasons set out in the report by Head of Planning dated 18 April, 2005.

2. **05/00058/OUT**
E.A.G. Turner. Outline Planning Permission. Site for the erection of three single storey dwellinghouses, Land at Upper Killeyan, The Oa, Port Ellen, Isle of Islay.

Decision

- 1) Members agreed that planning permission be granted subject to the standard outline planning conditions and reasons and the conditions and reasons contained in the report by Head of Planning dated 4 May 2005, subject to the prior receipt of confirmation from SEPA of their satisfaction that the applicant has successfully demonstrated that ground conditions are suitable for the foul drainage system for the development to be served by means of a

total soakaway, or such other arrangement as may be acceptable to SEPA;

- 2) In the event that the application proves acceptable to SEPA in its current form, the Head of Planning be authorised to issue the decision notice;
- 3) In any other circumstance, the application be remitted to Committee for further consideration.

3. **96/01293/DET**

Proposed Variation of Section 50 Agreement. Planning permission 96/01293/DET – Erection of Dwellinghouse, Coultorsay, Bruichladdich, Isle of Islay.

Decision

Members agreed that Consent be given for the original Agreement under Section 50 of the Town and Country Planning (Scotland) Act 1972, as superseded by Section 75 of the Town and Country Planning (Scotland) Act 1997, to be amended as requested by the current landowner, to delete 1.3 acres of land in order to allow the sale of land for which planning permission has previously been granted.

10. DELEGATED DECISIONS

The Committee noted the decisions issued by the Director of Development Services dated 13 April 2005.

11. GRANTS TO VOLUNTARY ORGANISATIONS

The allocation for Education Development grants for this financial year for Mid Argyll, Kintyre & Islay is £23,642. The allocation for Leisure Development grants is £21,257.

Decision

The following grants were agreed on the usual terms and conditions.

Organisation	Total	Amount of Grant	
		Education	Leisure
Total allocation		23,642	21,257
ABREEF	13,000		700
Campbeltown Brass	25,000	422	1,500
Columba Centre Islay	4,000		850
Dalintober Millknowe	3,900	1,300	
Dochas Fund (2)	1,024		500
Dunadd Camanachd	1,610		800
Elemental Arts	14,154		1,050
Finlaggan Trust	122,000	1,000	

Finlaggan Trust	122,000	1,000	
Islay Arts Association	21,750		1,100
Islay and Jura Dolphins	5,000		730
Islay Master Swimmers Club	812		400
Islay Canoe Club	9,548		900
Isle of Jura Music Festival	11,000	500	500
Mid Argyll Round Table	3,300	1,300	500
Kilmartin House Museum (2 applications)	21,344	1,500	1,100
Kintyre Music Club	500		250
Kintyre Sheep Dog Trials	6,960		980
Kintyre Youth Enquiry Service	105,862	5,000	
Lanterns @ 10	13,190	1,046	520
Mid Argyll Music Festival	9,000		1,000
Mid Argyll Pipe Band	1,503	680	
Mid Argyll University of the Third Age	2,408	680	
Mid Argyll Youth Project	12,100	5,000	
Mull of Kintyre Music and Arts Association	69,870		2,750
Scottish Community Drama Association Kintyre District (1)	999		420
Scottish Community Drama Association Kintyre Argyll District	480		220
Special Educational Needs Parents Support Group	6,198	1,200	
Special Needs Support Group	5,835	1,200	
Tarbert Junior Gaelic Choir	5,410		750
Tarbert Lochfyne Yacht Club	3,000		690
Tarbert Music Festival Association	18,000		1,050
Tarbert Seafood Festival	9,400		1,050
Tayvallich Village Hall	17,096	750	
Totals	545,253	21,578	20,310

Awaiting confirmation of POCSA compliance

Organisation	Total	Total	Recommendation
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	Cost	2004/2005	
Islay Natural History Trust	16,640	2,500	Awaiting confirmation of POCSA compliance
Mid Argyll Cricket Club	2,500	1,500	Awaiting confirmation Of POCSA compliance

Referred or Refused Grants

Organisation	Total Project Cost	Total Requested 2004/2005	Recommendation	
			Education	Leisure
Islay Toy Library			Referred to	Childcare Partnership
Bruichladdich Village Hall			Referred to	Capital Grants
Bowmore Harbour Improvement Association	10,900	4,000	Referred to	Economic Development
Columba Centre Islay	6,000	3,000	Referred to	Childcare Partnership
Dalintober Millknowe Community Flat	16,277	2,000	Referred to	Social Welfare
Dunchologan Playgroup	4,000	2,000	Referred to	Childcare Partnership
Dochus Fund (1)	11,060	2,310	Refuse	
Third Age Group	6,800	3,400	Referred to	Social Welfare
Woodlands Centre Social Fund (1)	3,580	1,350	Referred to	Social Work
Woodlands Centre Social Fund (2)			Referred to	Social Work
Total	58,617	18,060		

(Reference – Report by Director of Community Services dated 4 May 2005)

EXEMPT SECTION

The Committee resolved in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude the public from the following item of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraph 13 of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

12. ENFORCEMENT 04/00167/ENFOTH

This enforcement report relates to the unlawful display of a large, non-illuminated

shop fascia advertisement across the front elevation of the 'Nickel & Dime Store', Kinloch Road, Campbeltown. This report addresses the issues raised, considers the proprietor's proposals for a smaller advertisement to replace the existing sign, and considers the enforcement implications of this breach of planning control.

Decision

- 1) It was agreed to authorise the service of an Enforcement Notice under Regulation 24 of the Town and Country Planning (Control of Advertisements)(Scotland) Regulations 1984, requiring the removal of the sign with 28 days of the date when the notice takes effect, (which will be 28 days after the date of the service of the notice);
- 2) In the event of failure to comply with the requirements of the Notice, to authorise either direct action under Regulations 1984 to secure removal of the sign and the recovery of costs, or to refer the matter to the Procurator Fiscal as a prospective prosecution under Section 187(3) of the Town and Country Planning (Scotland) Act 1997.

(Reference – Report by Head of Planning dated 4 May 2005)

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Item

*Additional Information For Mid Argyll Kintyre and Islay Area Committee
4 May 2005*

**Detailed Recommendations
Education and Leisure Development Grants 2005-2006**

Organisation	Total Project Cost	Total Requested 2005/2006	Recommendation	
			Education	Leisure
ABREEF	£13,000	£2000		£700
Campbeltown Brass	£25,000	£10,000	£422	£1,500
Columba Centre Islay (2)	£4,000	£2,000		£850
Dalintober Millknowe Playscheme	£3,900	£3,900	£1,300	
Dochas Fund (2)	£1,024	£660		£500
Dunadd Camanachd	£1,610	£816		£800
Elemental Arts	£14,154	£1,000		£1050
Finlaggan Trust	£122,000	£2,000	£1000	
Islay Arts Association	£21750	£2000		£1,100
Islay and Jura Dolphins	£5,000	£4,500		£730
Islay Master Swimmers Club	£812	£812		£400
Islay Canoe Club	£9,548	£2,387		£900
Isle of Jura Music Festival	£11,000	£1000	£500	£500
Kilmartin House Museum (2 applications)	£21344	£3,550	£1500	£1100
Kintyre Music Club	£500	£500		£250
Kintyre Sheep Dog Trials	£6,960	£5,457		£980
Kintyre Youth Enquiry Service	£105,862	£6,000	£5,500	
Lanterns @ 10	£13,190	£2,000	£1,046	£520
Mid Argyll Music Festival	£9,000	£1,000		£1,000
Mid Argyll Pipe Band	£1,503	£700	£680	
Mid Argyll University of the Third Age	£2,408	£1,130	£680	
Mid Argyll Youth Project	£12,100	£5,900	£5,500	
Mull of Kintyre Music and Arts Association	£69,870	£3,000		£2,250
Scottish Community Drama Association Kintyre district (1)	£999	£1,000		£420

Scottish Community Drama Association Kintyre Argyll district	£480	£480		£220
Special Educational Needs Parents Support Group	£6,198	£4,000	£1,200	
Special Needs Support Group	£5,835	£4,835	£1,200	
Tarbert Junior Gaelic Choir	£5,410	£2,000		£750
Tarbert Lochfyne Yacht Club	£3,000	£2,000		£690
Tarbert Music Festival Association	£18,000	£5,000		£1,050
Tarbert Seafood Festival	£9,400	£2,500		£1,050
Tayvallich Village Hall	£17,096	£7,096	£750	
Totals	£529,276	£91,663	£21,278	£19,310

Awaiting confirmation of POCSA compliance

Organisation	Total Project Cost	Total Requested 2004/2005	Recommendation	
Islay Natural History Trust	£16,640	£2,500	Awaiting confirmation of POCSA compliance	
Mid Argyll Cricket Club	£2500	£1500	Awaiting confirmation of POCSA compliance	

Referred or Refused Grants

Organisation	Total Project Cost	Total Requested 2004/2005	Recommendation	
			Education	Leisure
Islay Toy Library			Referred to	Childcare Partnership
Bruichladdich Village Hall			Referred to	Capital Grants
Bowmore Harbour Improvement Association	£10,900	£4,000	Referred to	Economic Development
Columba Centre Islay (1)	£6,000	£3,000	Referred to	Childcare Partnership
Dalintober Millknowe Community Flat	£16,277	£2000	Referred to	Social Welfare

Dunchologan Playgroup	£4,000	£2,000	Referred to	Childcare Partnership
Dochas Fund (1)	£11,060	£2,310	Refuse	
Mid Argyll Round Table	£3,300	£1,300	Refuse	
Third Age Group	£6,800	£3,400	Referred to	Social Welfare
Woodlands Centre Social Fund (1)	£3,580	£1,350	Referred to	Social Work
Woodlands Centre Social Fund (2)			Referred to	Social Work
Total				

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ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	A B R E E F	Scheme:	Education and Leisure Dev
Project:	Organising of environmental fairs in Islay and Campbeltown	Cost:	£13,000
		Amount Requested:	£2000
		Grant Recommended:	£750
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	Yes
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Yes
Statutory permissions obtained	N/A
Three written estimates submitted	N/A
Ownership/leasehold checked	N/A
Provision for on-going running & maintenance checked	Yes
Publicity plans for A&B inclusion checked	Yes

Child Protection

N/A

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	
Does the organization have a good practice guide?	
Does the organization have an equal opportunity policy?	
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	
Does the organization have procedures for managing confidential information?	

Additional Information

This organisation organises one-off events throughout the area

- to develop enthusiasm for the environment
- raise awareness of the need for sustainability in our lives
- help people of all ages and backgrounds develop the knowledge, skills, understanding, attitudes and values to enable them to contribute to securing a sustainable world.

The activities include

- environmental fairs, seminars and talks
- production of directories
- support community environmental projects
- support education for sustainable development
- dissemination of information through newsletters and networking.

The group itself does not have substantial access to children or regular contact with children. Work with children is carried out within the school curriculum.

Funding is sought for environmental fairs on Islay (27 and 28th May 2005) and in Campbeltown (September 2005)

The fairs planned are open to the general public, residents of Argyll and Bute and visitors alike.

Specific Criteria

This project addresses the following criteria for Leisure Development Grants:

to provide a development opportunity that will impact on community life in Argyll and Bute, and have a positive effect.

increase in participation, quality of provision or a new experience for residents and visitors to Argyll and Bute.

The project also :

- Enhancement to quality of life for participants
- Sustainability of its impact among local residents
- Impact on the local and wider community

Signed: Felicity Kelly
Officer

Assessment

Date: April 2005

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ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Campbeltown Brass	Scheme:	Education and Leisure Dev
Project:	Travel and Accommodation to attend concerts. Costs associated with visiting specialist tutor	Cost:	£25,000
		Amount Requested:	£10,000
		Grant Recommended:	£422 Ed £1500 Leisure
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	Y
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	
Statutory permissions obtained	
Three written estimates submitted	
Ownership/leasehold checked	
Provision for on-going running & maintenance checked	
Publicity plans for A&B inclusion checked	

Child Protection

Have you checked that the organization is registered with <u>Disclosure Scotland</u> ?	P
Have you checked that the organization is registered with the <u>Care Commission</u> ? (If applicable)	N/A
Does the organization comply with the <u>Children's Scotland Act (2003)</u> ?	Y
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	Y
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	Y
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	Y
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	N
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	N
Does the organization have a good practice guide?	N
Does the organization have an equal opportunity policy?	Y
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	N
Does the organization have procedures for managing confidential information?	Y

Additional Information

This Band has contributes to the local community by providing a learning environment for young people. This is a community band and gives its services to civic events and concerts. This year the band played at the Remembrance day Parade in Campbeltown and at the memorial service at the Mull of Kintyre for those killed in the Chinook disaster.

The band has currently 60 members, 50 of whom are of school age; the youngest is 9 years old.

The services of an instructor from out with the area had to be secured as currently there s no specialist brass instructor in the area.

Campbeltown Brass is currently Scottish Champions at both under 16 and under 18 levels and during 2004 won several adult contests.

Because of the remoteness of Campbeltown, to take part in contests and other events, the travel and accommodation costs are high. Band member arte asked to contribute to these costs.

This application related to support for the costs related to travel and accommodation and the cost of importing a specialist tutor.

Specific Criteria

This application meets the following criteria:

- A demand for the project locally
- Artistic Innovation
- Enhancement to quality of life for participants
- Sustainability of its impact among local residents
- Impact on the local and wider community
- Extending or supporting learning opportunities for specific or different age groups to further the development of life-long learning.
- Promoting active citizenship by supporting opportunities for individuals and groups to play an active part in local community life and to influence and participate in decisions affecting the local community.
- Building community capacity in a way that is sustainable, and contributes to local community life.
- Supporting personal development.

Signed: Felicity Kelly

Assessment Officer

Date: April 2005

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	ICCI –(Columba Centre)	Scheme:	Leisure Dev
Project:	To provide a series of ceilidhs for residents of Islay and visitors to the area	Cost:	£4000
		Amount Requested:	£2000
		Grant Recommended:	£850
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	Y
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Y
Statutory permissions obtained	N/A
Three written estimates submitted	N/A
Ownership/leasehold checked	N/A
Provision for on-going running & maintenance checked	Y
Publicity plans for A&B inclusion checked	Y

Child Protection

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	P
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	N/A
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	Y
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	Y
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	Y
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	Y
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	Y
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	Y
Does the organization have a good practice guide?	Y
Does the organization have an equal opportunity policy?	Y
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	Y
Does the organization have procedures for managing confidential information?	Y

Additional Information

Ionad Chaluim Chille Ile, the Columba Centre, is open to all ages and backgrounds to participate in courses and events. The target groups are those attending the Gaelic Medium Education Unit in Bowmore, students of Gaelic at Islay High School and a large number of local adults who speak Gaelic but who are in need of support to read and write it.

To develop the Gaelic language, events and activities are arranged to widen the opportunities for promotion of Gaelic.

This application is seeking support for such events – a series of ceilidhs – 10 in number- to provide quality events for local residents and visitors to the island. The ceilidhs will be promoted by the Islay and Jura Marketing group in the weekly “Welcome Evenings.”

To provide a quality experience for the audience, the Centre will employ an organiser to ensure that the events are professionally arranged.

Specific Criteria

The grant application meets the criteria for Leisure Development grants as follows:

- A demand for the project locally
- Artistic Innovation
- Enhancement to quality of life for participants
- Sustainability of its impact among local residents
- Impact on the local and wider community

Signed: Felicity Kelly

Assessment Officer

Date: April 2005

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Dalintober Millknowe Playscheme	Scheme:	Education Dev
Project:	Running costs of summer playscheme and other out of school events during holiday time	Cost:	£3900
		Amount Requested:	£3900
		Grant Recommended:	£1300
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	Y
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Y
Statutory permissions obtained	N/a
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	Y
Publicity plans for A&B inclusion checked	Y

Child Protection

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	P
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	N/A
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	Y
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	y
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	Y
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	Y
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	Y
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	Y
Does the organization have a good practice guide?	Y
Does the organization have an equal opportunity policy?	Y
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	Y
Does the organization have procedures for managing confidential information?	

Additional Information

This organisation is run solely by volunteers and offers activities for up to 100 primary school age children in Campbeltown during school holidays. Volunteers involved in the programme received training on a range of issues relevant to working with children. Volunteers are checked by Disclosure Scotland. A new committee was formed last year and ran successful events during the summer and also a pantomime trip was arranged with the support of the Argyll and Bute Council's Home Link project.

The events take place mainly in Kintyre Community Education Centre with additional outdoor events in both the local area and further afield

Specific Criteria

Specific Criteria

This application needs the criteria for Education Development grant aid as follows:

- Promoting social inclusion
- Extending learning opportunities for specific age group
- Building community capacity
- Displays partnership working

Signed: Felicity Kelly

Assessment Officer

Date: April 2005

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Dochus Fund	Scheme:	Leisure Dev
Project:	New Opportunities for New Artists	Cost:	£1024
		Amount Requested:	£660
		Grant Recommended:	£500
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	Y
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Y
Statutory permissions obtained	N/a
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	
Publicity plans for A&B inclusion checked	

Child Protection

N/A

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	
Does the organization have a good practice guide?	
Does the organization have an equal opportunity policy?	
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	
Does the organization have procedures for managing confidential information?	

Additional Information

The Dochas Fund, with its gallery in Lochgilphead, was approached by a number of artists to exhibit their work.

The gallery attracts over 2000 visitors a year and the Fund wish to offer a “launch pad” for new artists.

This application relates to this project.

The exhibitions will attract more visitors to the Dochas Centre each year, which will in turn be of benefit to the organisation and provide needed funds for those who suffer from Guillain Barre Syndrome and Motor Neurone disease and their carers.

Specific Criteria

This application meets the criteria for Leisure Development Grant as follows:

- A demand for the project locally
- Artistic Innovation
- Enhancement to quality of life for participants
- Sustainability of its impact among local residents
- Impact on the local and wider community

Signed: Felicity Kelly

Assessment Officer

Date: April 2005

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Dunadd Camanachd	Scheme:	Leisure Dev
Project:	Assistance towards equipment purchase	Cost:	£1610
		Amount Requested:	£816
		Grant Recommended:	£800
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Y
Statutory permissions obtained	N/a
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	Y
Publicity plans for A&B inclusion checked	Y

Child Protection

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	p
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	N/A
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	Y
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	Y
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	Y
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	Y
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	Y
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	Y
Does the organization have a good practice guide?	Y
Does the organization have an equal opportunity policy?	Y
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	Y
Does the organization have procedures for managing confidential information?	Y

Additional Information

This is an application for equipment for a girls shinty team.

There are 18 members and the group meets in the Lochgilphead Sports Centre.

The group are keen to attract new members and wish to have adequate equipment to offer.

The group have undertaken fund raising on their own behalf and through bag packs (£476) quiz sheets (£150), etc and the members pay £2.50 per week for training.

The Camenachd Association have all policies in place for compliance with the new POCSA Act and this group is affiliated to this parent body.

The equipment required is Shinty sticks, helmets and balls.

Specific Criteria

This application is eligible for grant aid from the Leisure Development budget and covers the following criteria:

- Affiliated to a Governing Body of Sport
- Legitimate partner for the furtherance of sport in Argyll and Bute.
- Increased participation in one or more sport
- Raised quality of coaching in one or more sports
- Improved facilities for one or more sports linked with increased participation and raised quality of coaching.
- Opportunities provided by local communities.

Signed: Felicity Kelly

Assessment Officer

Date: April 2005

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Elemental Arts	Scheme:	Leisure Dev
Project:	Running of workshops and other events at the Arts Festival	Cost:	£14,154
		Amount Requested:	£1000
		Grant Recommended:	£1000
		Other Funding in Place:	Applied for

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	Y
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Y
Statutory permissions obtained	N/a
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	Y
Publicity plans for A&B inclusion checked	Y

Child Protection

N/a

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	
Does the organization have a good practice guide?	
Does the organization have an equal opportunity policy?	
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	
Does the organization have procedures for managing confidential information?	

Additional Information

In only a short period of time, Elemental Arts have produced a major festival in Argyll and Bute. As the area is renowned for the number of artists living locally, this has been galvanised into an exciting festival with events, storytelling, exhibitions, workshops and music events. The use of different venues has increased appeal and linked activity between Ardfern and Chaobh Haven. The organisation has a good working relationship with local businesses and has applied for additional funding from the Scottish Arts Council, Awards for All and Craignish Trust.

This organisation is not registered with Disclosure Scotland, but intends to do so as a matter of good practice. For the activity the organisation is currently undertaking ie running a one off festival, there would not be a need to register as having substantial access to children.

This arts festival attracts visitors to Mid Argyll and provides additional activities for tourists to the area.

Specific Criteria

The arts festival meets the required criteria as follows:

- A demand for the project locally
- Artistic Innovation
- Enhancement to quality of life for participants
- Sustainability of its impact among local residents
- Impact on the local and wider community

Signed: Felicity Kelly

Assessment Officer

Date: April 2005

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Finlaggan Trust	Scheme:	Education and Leisure Dev
Project:	Extending information Centre	Cost:	£122,000
		Amount Requested:	£2000
		Grant Recommended:	£1000
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	Y
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Y
Statutory permissions obtained	N/a
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	y
Publicity plans for A&B inclusion checked	y

Child Protection

N/a

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	N/A
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	
Does the organization have a good practice guide?	
Does the organization have an equal opportunity policy?	
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	
Does the organization have procedures for managing confidential information?	

Additional Information

This application is for support for an extension to the Information Centre to provide space for the artefacts found by the National Museum of Scotland during the excavations. The extension would include toilets, a viewing area for disabled visitors who are unable to walk to the Finlrgan Island, the administrative centre of the Lordship of the Isles in Scottish History.

An application is in progress to the Community Environmental Renewal Scheme to assist with this project. It is hoped that this extension will increase the number of visitors to the trust premises. The target for the trust is to increase visitors by 1000, by 2007.

Specific Criteria

This application, made to both Education and Leisure development would:

to provide a development opportunity that will impact on community life in Argyll and Bute, and have a positive effect.

Signed: Felicity Kelly

Assessment Officer

Date: April 2005

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Islay and Jura Dolphins	Scheme:	Leisure Dev
Project:	Attendance at competitions and training courses	Cost:	£5000
		Amount Requested:	£4500
		Grant Recommended:	£730
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	Y
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Y
Statutory permissions obtained	N/a
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	Y
Publicity plans for A&B inclusion checked	Y

Child Protection

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	P
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	N/A
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	Y
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	Y
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	Y
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	Y
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	Y
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	n
Does the organization have a good practice guide?	Y
Does the organization have an equal opportunity policy?	Y
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	Y
Does the organization have procedures for managing confidential information?	Y

Additional Information

This application from Islay and Jura Dolphins is for support for members to attend training courses and competitions off the island.

The training planned includes:

Poolside helper – June

Assistant Teachers – August

Teachers - June

The competitions include:

Argyll and Bute Championship

Castlemilk Gold medal

Ayr Sprints

West Districts

Scottish National Event

The travelling, accommodation and training costs amount to £5000 between May 05 and Jan 06.

Specific Criteria

The application falls within the following criteria for Leisure Development grants:

- Increased participation in one or more sports
- Raised quality of coaching in one or more sports
- Improved facilities for one or more sports linked with increased participation and raised quality of coaching.
- New provision of facilities or opportunities provided by local communities.

Signed: Felicity Kelly

Assessment Officer

Date: April 2005

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Islay Master Swimmers Club	Scheme:	Leisure Dev
Project:	Pool hire, travel to competitions and accommodation costs	Cost:	£812
		Amount Requested:	£812
		Grant Recommended:	£400
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Y
Statutory permissions obtained	N/a
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	Y
Publicity plans for A&B inclusion checked	Y

Child Protection

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	Y
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	N/A
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	Y
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	Y
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	Y
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	Y
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	Y
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	N
Does the organization have a good practice guide?	Y
Does the organization have an equal opportunity policy?	Y
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	Y
Does the organization have procedures for managing confidential information?	Y

Additional Information

The main aim of the club is to promote adult fitness through swimming and to advance master swimming. The club encourages involvement at every level.

The location of the club, being remote, means that sporting and fitness opportunities are more difficult to access –the club provides opportunities to train and compete on the mainland. The swimmer can gain experience through the club of swimming in a 50 metre pool, enabling them to compete realistically against others in long course competitions.

The target for the club include:

- Increased fitness
- Improved swimming skills
- Coach development
- Increased involvement from club members

Specific Criteria

The application meets the criteria for Leisure Development funding as follows:

- Furtherance of sport in Argyll and Bute.
- Increased participation in one or more sports
- Raised quality of coaching in one or more sports
- Improved facilities for one or more sports linked with increased participation and raised quality of coaching.
- New provision of facilities or opportunities provided by local communities.

Signed: Felicity Kelly

Assessment Officer

Date: April 2005

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Islay Natural History Trust	Scheme:	Leisure Dev
Project:	Wildlife workshops	Cost:	£2740
		Amount Requested:	£1370
		Grant Recommended:	£750
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	Y
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Y
Statutory permissions obtained	N/a
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	Y
Publicity plans for A&B inclusion checked	Y

Child Protection

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	N
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	N/A
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	
Does the organization have a good practice guide?	
Does the organization have an equal opportunity policy?	
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	
Does the organization have procedures for managing confidential information?	

Additional Information

Awaiting compliance with POCSA

Specific Criteria

Signed: Felicity Kelly

Assessment Officer

Date: April 2005

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Islay Arts Association per Assembly Direct Ltd	Scheme:	Leisure Development
Project:	Jazz Festival costs	Cost:	£21,750
		Amount Requested:	£2,000
		Grant Recommended:	£1100
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	Y
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Y
Statutory permissions obtained	N/a
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	Y
Publicity plans for A&B inclusion checked	Y

Child Protection

N/a

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	N/A
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	N/a
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	
Does the organization have a good practice guide?	
Does the organization have an equal opportunity policy?	
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	
Does the organization have procedures for managing confidential information?	

Additional Information

This application is requesting funding for the annual Islay Jazz Festival. Other funding has been secured from Scottish Arts Council, Black Bottle, Argyll and the Island Enterprise - totalling £14,500.

The grant would assist in promoting 15 concerts, promoting 11 different venues and maintain the visitor level of 1650.

600 bed-nights are generated from the Festival on Islay.

The application has been supported by Eileen Rae the Council's Arts Development Officer and Hilda McGonagall the AIE's Community Economic Development Manager.

The total cost specified on this application are artists' costs, Festival transport, production costs, Marketing and management costs.

Specific Criteria

This application fulfils the criteria for Leisure Development support as follows:

- A demand for the project locally
- Artistic Innovation
- Enhancement to quality of life for participants
- Sustainability of its impact among local residents
- Impact on the local and wider community

Signed: Felicity Kelly

Assessment Officer

Date: April 2005

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Islay Canoe Club	Scheme:	Leisure Dev
Project:	Equipment costs	Cost:	£9547.62
		Amount Requested:	£2387
		Grant Recommended:	£900
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	Y
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	y
Statutory permissions obtained	N/a
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	y
Publicity plans for A&B inclusion checked	y

Child Protection

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	Y
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	N/A
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	Y
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	Y
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	Y
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	Y
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	Y
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	n
Does the organization have a good practice guide?	Y
Does the organization have an equal opportunity policy?	Y
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	Y
Does the organization have procedures for managing confidential information?	

Additional Information

This organisation, based on Islay, is keen to pursue its inclusive aims by purchasing necessary equipment. The total cost of this is in the region of £9500 and includes pool training kit, outdoor GP boat, sea touring kit, boat (disabled), Children's' buoyancy aids, windproof jackets, safety kit and racking.

The group is affiliated to the Scottish Canoe Association and members are pursuing training from this parent body.

The group appears have a very business like approach to the running of the club in both administrative as well as safety matters.

Specific Criteria

This grant application is eligible for funding from Leisure Development and fulfils the criteria as follows:

- Affiliated to a governing Body of Sport,
- Legitimate partner for the furtherance of sport in Argyll and Bute.
- Increased participation in one or more sports
- Raised quality of coaching in one or more sports
- Improved facilities for one or more sports linked with increased participation and raised quality of coaching.
- New provision of facilities or opportunities provided by local communities.

Signed: Felicity Kelly

Assessment Officer

Date: April 2005

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Isle of Jura Music Festival	Scheme:	Education and Leisure Dev
Project:	Festival running costs	Cost:	£11000
		Amount Requested:	£1000
		Grant Recommended:	£1000
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	y
Statutory permissions obtained	N/a
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	y
Publicity plans for A&B inclusion checked	y

Child Protection

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	N/a
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	N/A
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	N/a
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	y
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	y
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	y
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	y
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	y
Does the organization have a good practice guide?	y
Does the organization have an equal opportunity policy?	y
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	y
Does the organization have procedures for managing confidential information?	y

Additional Information

This organisation brings to the Isle of Jura high quality, traditional music performers and the opportunity for local people to take part in a range of educational workshops. The Festival is family orientated with provision for activities for children included in the programme.

Jura is a small community with less than 180 residents. The festival brings visitors to area which assists the local economy. The population of Jura almost trebles during the Music Festival weekend.

There is a significant education element to the festival and this has encouraged the continued study of music – 5 residents have studied music at college.

The festival boosts the available leisure facilities, offering visitor and residents the opportunity to hear top class, professional Celtic music.

Specific Criteria

The grant fulfils the following criteria:

- Impact on local community
- Demand for the project locally
- Extending learning opportunities
- Promoting active citizenship
- Building community capacity

Signed: Felicity Kelly

Assessment Officer

Date: April 2005

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Kilmartin House Museum	Scheme:	Leisure Dev
Project:	Support for events and workshop programme and an exhibition titled "Lay of the Land"	Cost:	£21,344
		Amount Requested:	£3,550
		Grant Recommended:	£2,500 £1500 Ed £1000 Ed
		Other Funding in Place:	Y

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	N
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/a

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	Y
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Y
Statutory permissions obtained	N/a
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	Y
Publicity plans for A&B inclusion checked	Y

Child Protection

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	Y
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	N/a
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	Y
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	Y
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	
Does the organization have a good practice guide?	
Does the organization have an equal opportunity policy?	
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	
Does the organization have procedures for managing confidential information?	

Additional Information

This application is to support the unique museum education service which Kilmartin House provides along with the staging of an exhibition titled “Lay of the Land” during the months of August, September and October 2005. Around 16,000 people visit the museum each year. The Trust provides outreach opportunities – for example loan boxes, video conferencing etc.

Workshops are also part of the museum’s annual programme facilitating lifelong learning opportunities.

The museum gives local artists a space to display their work and develop their careers.

Kilmartin House offers informal learning opportunities for both adults and children to participate in a range of workshops, talk and walks, targeting life long learning.

Although the Museum also hosts school groups, this element of the programme would not be eligible for funding from the Assistance to Voluntary Organisations scheme, being part of the curriculum.

Specific Criteria

These applications relate to the following criteria:

- Extending learning opportunities
- Promoting active citizenship by supporting groups to play an active part in local community life
- Building community capacity and contribute to local community life
- A demand for the project locally
- Artistic Innovation
- Enhancement to quality of life for participants
- Sustainability of its impact among local residents
- Impact on the local and wider community

Signed: Felicity Kelly

Assessment Officer

Date: April 2005

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Kintyre Music Club	Scheme:	Leisure Dev
Project:	Funding towards publicity –postal drop	Cost:	£500
		Amount Requested:	£500
		Grant Recommended:	£250
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	Y
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Y
Statutory permissions obtained	N/a
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	Y
Publicity plans for A&B inclusion checked	Y

Child Protection

N/A

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	N/A
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	
Does the organization have a good practice guide?	
Does the organization have an equal opportunity policy?	
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	
Does the organization have procedures for managing confidential information?	

Additional Information

This application was received last financial year and has been held over until funds were available.

The application requests assistance to publicise the activities of the Kintyre Music Club through a mail shot in the Kintyre area.

The stated cost for this publicity is £500, a grant of £250 being recommended.

The club brings high quality performers to the town where there is a dearth of opportunities to enjoy professional musicians.

Specific Criteria

The application is eligible for funding from Leisure Development through the following criteria:

- A demand for the project locally
- Artistic Innovation
- Enhancement to quality of life for participants
- Sustainability of its impact among local residents
- Impact on the local and wider community

Signed: Felicity Kelly

Assessment Officer

Date: April 2005

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Kintyre Sheep Dog Trials	Scheme:	Leisure Dev
Project:	Running of national event in Campbeltown	Cost:	£6960
		Amount Requested:	£5457
		Grant Recommended:	£980
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	Y
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	y
Statutory permissions obtained	N/a
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	N/a
Publicity plans for A&B inclusion checked	y

Child Protection

N/a

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	N/A
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	
Does the organization have a good practice guide?	
Does the organization have an equal opportunity policy?	
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	
Does the organization have procedures for managing confidential information?	

Additional Information

The Kintyre Sheep Dog Trials Association has secured the hosting of the Scottish National Sheep Dog Trials 2005. This is the first time that the event has been held in Kintyre.

Being a prestigious national event, spectators from over the UK will attending in August 2005.

The local association is responsible for hosting and funding the event.

As well as the 150 competitors and 50 officials, there will be an expected 500 spectators each of the three days - giving a much needed boost to the economy locally.

This event will promote an aspect of the culture of the farming community.

Specific Criteria

The event falls within the criteria as follows:

- Sustaining and developing indigenous business
- Attracting inward investment
- Improving the skills and qualifications of the workforce
- A demand for the project locally
- Enhancement to quality of life for participants
- Impact on the local and wider community

Signed: Felicity Kelly

Assessment Officer

Date: April 2005

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Kintyre Youth Enquiry Service	Scheme:	Education Dev
Project:	Running costs of the Service	Cost:	£105,862
		Amount Requested:	£6000
		Grant Recommended:	£5,500
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	Y
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Y
Statutory permissions obtained	N/a
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	Y
Publicity plans for A&B inclusion checked	Y

Child Protection

Have you checked that the organization is registered with <u>Disclosure Scotland</u> ?	Y
Have you checked that the organization is registered with the <u>Care Commission</u> ? (If applicable)	In progress
Does the organization comply with the <u>Children's Scotland Act (2003)</u> ?	Y
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	Y
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	Y
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	Y
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	Y
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	Y
Does the organization have a good practice guide?	Y
Does the organization have an equal opportunity policy?	Y
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	Y
Does the organization have procedures for managing confidential information?	

Additional Information

The organisation based in Campbeltown has been and continues to be a catalyst for a wide range of services for young people from 12-25.

The prominent shopfront premises provides a base as a Young Scot outlet, European Voluntary Service outlet and the local Youth Forum.

The work that has sprung from this group includes supporting young people in their first tenancy, the Founders (raised funds for a Wheel park in the town), training for young people as well as a comprehensive Information Service.

The Service also offers placements for New Deal. The Rank Foundation fund professional training for a worker together with funding to cover the subsequent absence -£185,000 over 4 years

Specific Criteria

This applicant meets the following criteria for Education Development grant aid:

- Supporting personal development
- Addressing Social Exclusion
- Working in partnership
- Active Citizenship
- Addresses identified need

Signed: Felicity Kelly

Assessment Officer

Date: April 2005

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Lanterns @ 10	Scheme:	Education and Leisure Dev
Project:	Running costs of Lantern Festival	Cost:	£13,100
		Amount Requested:	£2000
		Grant Recommended:	£1046 – Ed £520 Leisure
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	Y
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Y
Statutory permissions obtained	N/a
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	Y
Publicity plans for A&B inclusion checked	Y

Child Protection *covered by delivery /partners

Have you checked that the organization is registered with <u>Disclosure Scotland</u> ?	*
Have you checked that the organization is registered with the <u>Care Commission</u> ? (If applicable)	
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	
Does the organization have a good practice guide?	
Does the organization have an equal opportunity policy?	
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	
Does the organization have procedures for managing confidential information?	

Additional Information

This group, which formed last year, has undertaken to continue this well supported event in Lochgilphead. Workshops for children, families and those with Special needs will be arranged to develop skills in a range of community arts.

The work produced from the workshops will then be used in the Festival parade which attracts thousands to the area to watch this spectacle.

The group works in partnership with local businesses, agencies and the voluntary sector.

All necessary policies are in place through partners.

The event attracts many hundreds from throughout Argyll and beyond.

Specific Criteria

This application addresses the following criteria:

- Community Development
- Special Need
- Demand for the project locally
- Enhancement to the quality of life for participants
- Impact on the local community

Signed: Felicity Kelly

Assessment Officer

Date: April 2005

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Mid Argyll Cricket Club	Scheme:	Leisure Dev
Project:	Preparation of Cricket square	Cost:	£2500
		Amount Requested:	£1500
		Grant Recommended:	£420
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	
Statutory permissions obtained	
Three written estimates submitted	
Ownership/leasehold checked	
Provision for on-going running & maintenance checked	
Publicity plans for A&B inclusion checked	

Child Protection Policies Not in place

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	N/A
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	
Does the organization have a good practice guide?	
Does the organization have an equal opportunity policy?	
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	
Does the organization have procedures for managing confidential information?	

Additional Information

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Specific Criteria

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Signed: _____

Assessment Officer

Date: _____

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Mid Argyll Music Festival	Scheme:	Leisure Dev
Project:	Overheads associated with Festival in Lochgilphead	Cost:	£9000
		Amount Requested:	£1000
		Grant Recommended:	£1000
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	Y
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Y
Statutory permissions obtained	N/a
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	Y
Publicity plans for A&B inclusion checked	Y

Child Protection

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	N/a
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	N/A
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	N/a
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	
Does the organization have a good practice guide?	
Does the organization have an equal opportunity policy?	
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	
Does the organization have procedures for managing confidential information?	

Additional Information

This group, set up in 1980, arranges this successful event annually and assistance is sought for the 2005 Festival.

The voluntary committee has 22 members with an additional 40 volunteers.

The group aims to advance, promote and encourage by means of the performing and competitive movement the study and practice of the art of music in all its branches.

The estimated total running costs for the festival in 2005 are £9,000.

Over 2000 are involved either as performers or audience. The Festival is well organised and attracts people from around Argyll and beyond.

This one off event does not require the organisation to be registered with Disclosure Scotland

Specific Criteria

This project meets the criteria for support as follows:

- a demand for the project locally
- enhancement to quality of life
- impact on the local community

Signed: _____

Assessment Officer

Date: _____

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Mid Argyll Pipe Band	Scheme:	Education and Leisure Dev
Project:	Running costs	Cost:	£1503
		Amount Requested:	£700
		Grant Recommended:	£680
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	N/a
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Y
Statutory permissions obtained	N/a
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	Y
Publicity plans for A&B inclusion checked	Y

Child Protection

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	Y
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	N/A
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	Y
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	Y
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	Y
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	Y
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	Y
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	n
Does the organization have a good practice guide?	Y
Does the organization have an equal opportunity policy?	Y
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	Y
Does the organization have procedures for managing confidential information?	Y

Additional Information

This organisation is a body recognised as a charity by Inland Revenue and was formed in 1927.

It has all relevant polices in place to comply with the POCSA requirements.

This application is made to assist with rentals, fees, insurances and the development costs of running the organisation.

The group targets for this year are to

Continue the chanter classes - 1 adult –16 Juniors

Continue advanced classes - 6 adults 11 juniors

Develop performance opportunities - 25 local events

There are 9 voluntary committee members in this group.

Specific Criteria

This application meets the following criteria:

- A demand for the project locally
- Impact on the wider community
- Community Development
- Supporting personal development
- Extending learning opportunities

Signed: Felicity Kelly

Assessment Officer

Date: April 2005

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Mid Argyll University of the Third Age	Scheme:	Education Dev
Project:	Assistance towards running costs	Cost:	£2408
		Amount Requested:	£1130
		Grant Recommended:	£680
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	N/a
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Y
Statutory permissions obtained	N/a
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	Y
Publicity plans for A&B inclusion checked	Y

Child Protection

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	N/a
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	N/A
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	
Does the organization have a good practice guide?	
Does the organization have an equal opportunity policy?	
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	
Does the organization have procedures for managing confidential information?	

Additional Information

This organisation is part of the national body University of the Third Age.

The group enables “third agers” to continue life long learning in many different forms. The groups in the Mid Argyll branch include German, French, Play reading, Poetry, Art, Walking, Local History, Music, Computing, Literary discussions, Board games, Bird watching, Video making and Handicrafts. All course are organised and delivered by members. Groups meet either in members homes or in the Lochgilphead Community Centre. The accent is on self-help and self-funding. Membership ranges from 50 to 85 + and covers people from all walks of life and interests.

Specific Criteria

This application from Mid Argyll U3A meets the following criteria:

- Supporting learning opportunities for specific age groups
- Supporting opportunities for individuals to play an active part in community life
- Building community capacity
- Promoting lifelong learning
- Gap in provision

Signed: Felicity Kelly

Assessment Officer

Date: April 2005

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Mid Argyll Youth Project	Scheme:	Education Dev
Project:	Training and running costs	Cost:	£12,100
		Amount Requested:	£5900
		Grant Recommended:	£5,500
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	Y
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Y
Statutory permissions obtained	N/a
Three written estimates submitted	N/a
Ownership/leasehold checked	Y
Provision for on-going running & maintenance checked	Y
Publicity plans for A&B inclusion checked	Y

Child Protection

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	Y
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	N/A
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	Y
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	Y
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	Y
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	Y
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	Y
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	Y
Does the organization have a good practice guide?	Y
Does the organization have an equal opportunity policy?	Y
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	y
Does the organization have procedures for managing confidential information?	Y

Additional Information

The Mid Argyll Youth Project building is well used – Mon – Fri 9-5 and on Monday, Tuesday, Wednesday and Thursday evenings.

13 difference organisations use the building regularly.

Recently, work has started on an extension to the building with funding from the Big Lottery.

The grant will ensure the continued use of a dedicated building for young people in the area.

Young people are involved in the management committee and are represented at all levels of organisation and planning.

There is an ongoing commitment from interested adults and training opportunities are provide through the project for both young people and adult volunteers.

Specific Criteria

The application from this group meets the following criteria:

- Supporting personal development
- Social inclusion
- Extending learning opportunities
- Promoting active citizenship
- Building community capacity
- Working in partnership

Signed: Felicity Kelly Assessment Officer

Date: April 2005

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Mull of Kintyre Music and Arts Association	Scheme:	Leisure Dev
Project:	To promote and organise the 2005 Festival	Cost:	£69,870
		Amount Requested:	£3000
		Grant Recommended:	£2,250
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	Y
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Y
Statutory permissions obtained	Y
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	Y
Publicity plans for A&B inclusion checked	Y

Child Protection

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	N/a
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	N/A
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	N/a
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	
Does the organization have a good practice guide?	
Does the organization have an equal opportunity policy?	
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	
Does the organization have procedures for managing confidential information?	

Additional Information

This well run annual festival with good programming attracts high quality acts and performers. It attracts a tourist audience to Kintyre but is also well attended by the local population and is a focal point for communities where there are limited opportunities to experience quality events. It is Campbeltown's main cultural visitor attraction.

A substantial part of the funding comes from the organisations own resources, however, because of the costs involved, additional funding has to be sought from partners.

Support from the following organisations has been applied for: Scottish Arts Council, Campbeltown Common Good Fund, Events Scotland, Argyll and the Island Enterprise .

The total expected running cost for this year's festival is £69,870. The event has a proven record for delivering a quality event for the MAKI area.

It will take place on 18-21 August 2005.

Specific Criteria

The application meets the following criteria:

- A demand for the project locally
- Artistic Innovation
- Enhancement to quality of life for participants
- Sustainability of its impact among local residents
- Impact on the local and wider community
- Partnership working

Signed: Felicity Kelly

Assessment Officer

Date: April 2005

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Scottish Community Drama Association Kintyre Argyll District	Scheme:	Leisure Dev
Project:	Costs associated with teams representing the area at further rounds of SCDA regional finals	Cost:	£999
		Amount Requested:	£1000
		Grant Recommended:	£420
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	N/a
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Y
Statutory permissions obtained	N/a
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	Y
Publicity plans for A&B inclusion checked	Y

Child Protection

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	N/a
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	N/A
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	N/a
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	
Does the organization have a good practice guide?	
Does the organization have an equal opportunity policy?	
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	
Does the organization have procedures for managing confidential information?	

Additional Information

This application relates specifically to support for the travel costs of winning teams representing Kintyre at the next rounds of the SCDA annual festival.

The Association is affiliated to the Scottish Community Drama Association.

This application is from an organising committee and as such is not required to register with Disclosure Scotland- this would be put in place by individual teams.

Specific Criteria

The application meets the following criteria;

- Community Development
- Enhancement to quality of life for participants
- Impact on the wider community

Signed: Felicity Kelly

Assessment Officer

Date: April 2005

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Scottish Community Drama Association Kintyre District	Scheme:	Education Dev
Project:	Costs associated organising the local SCDA festival in Campbeltown	Cost:	£480
		Amount Requested:	£480
		Grant Recommended:	£220
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	N/a
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Y
Statutory permissions obtained	N/a
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	Y
Publicity plans for A&B inclusion checked	Y

Child Protection

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	N/a
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	N/A
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	N/a
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	
Does the organization have a good practice guide?	
Does the organization have an equal opportunity policy?	
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	
Does the organization have procedures for managing confidential information?	

Additional Information

The organisation is affiliated to Scottish Community Drama Association which has policies in place for Child protection etc.

This group arranges and organises the Kintyre Drama Festival each year. It offers the opportunity for local people to be involved in the arts and to perform in a competition with a national adjudicator. The application refers to the costs of travel and accommodation for the adjudicator.

Specific Criteria

This application meets the following criteria for grant aid from Leisure Development:

- Community Development
- Enhancement to quality of life for participants
- Impact on the wider community

Signed: Felicity Kelly

Assessment Officer

Date: April 2005

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Special Educational Need Parents Support Group	Scheme:	Education and Leisure Dev
Project:	Summer Activities for families with children with special needs	Cost:	£6198
		Amount Requested:	£4000
		Grant Recommended:	£1250
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	Y
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Y
Statutory permissions obtained	N/a
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	Y
Publicity plans for A&B inclusion checked	Y

Child Protection

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	Y
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	N/A
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	Y
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	Y
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	Y
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	Y
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	Y
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	N
Does the organization have a good practice guide?	Y
Does the organization have an equal opportunity policy?	Y
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	N
Does the organization have procedures for managing confidential information?	Y

Additional Information

Members of this group come from Kintyre, some from remote rural areas and some from the Campbeltown Regeneration area.

Because of the special needs, the young people in the group can be isolated, particularly during school holidays.

This application is seeking support to run a series of summer out of school activities and a variety of specific events during the year.

The total cost of putting on this programme is in the region of £6,200.

Specific Criteria

This application addresses the following:

- addressing special needs
- demand for project locally
- enhancement to the quality of life for participants
- lifelong learning
- social inclusion

Signed: Felicity Kelly

Assessment Officer

Date: April 2005

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Special Needs Support Group	Scheme:	Education Dev and Social Welfare
Project:	Swimming sessions and after school costs	Cost:	£5835
		Amount Requested:	£4835
		Grant Recommended:	£1250
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	Y
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Y
Statutory permissions obtained	N/a
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	Y
Publicity plans for A&B inclusion checked	Y

Child Protection

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	N/a
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	N/A
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	
Does the organization have a good practice guide?	
Does the organization have an equal opportunity policy?	
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	
Does the organization have procedures for managing confidential information?	

Additional Information

This group funds events for families with special needs rather than providing the activities themselves.

The funding offers additional opportunities for families with a child with special needs to take part in activities such as swimming, attend after school clubs etc.

The After school club has all policies in place to comply with the Protection of Children Scotland Act.

The targets would include running a weekly swimming session for at least 10 families, more placements in after school care facilities and respite care for families.

Specific Criteria

This application meets the following criteria:

- addressing special needs
- demand for project locally
- enhancement to the quality of life for participants

Signed: Felicity Kelly

Assessment Officer

Date: April 2005

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Tarbert Junior Gaelic Choir	Scheme:	Leisure Dev
Project:	Assistance towards the running costs of the junior choir	Cost:	£5410
		Amount Requested:	£2000
		Grant Recommended:	£750
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	Y
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Y
Statutory permissions obtained	N/a
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	Y
Publicity plans for A&B inclusion checked	Y

Child Protection

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	Y
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	N/A
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	Y
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	Y
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	Y
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	Y
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	Y
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	Y
Does the organization have a good practice guide?	Y
Does the organization have an equal opportunity policy?	Y
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	Y
Does the organization have procedures for managing confidential information?	

Additional Information

This organisation, which is affiliated to An Comunn Gaiditealach caters for young people between 6 and 16 and offers them the opportunities to take part in music events, visits and compete in mods.

Travel and accommodation costs when travelling to mods is by far the main cost associated with the running of this organisation. Last year, Mod expenses amounted to £5,489.

All policies are in place to comply with POCSA.

Specific Criteria

The application meets the following criteria:

- A demand for the project locally
- Enhancement to quality of life for participants
- Sustainability of its impact among local residents
- Impact on the local and wider community
- Community development
- Rural need

Signed: Felicity Kelly

Assessment Officer

Date: April 2005

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Tarbert Music Festival	Scheme:	Leisure Dev
Project:	Costs associated with event in 2005	Cost:	£18000
		Amount Requested:	£5000
		Grant Recommended:	£1050
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/a

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	Y
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Y
Statutory permissions obtained	N/a
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	Y
Publicity plans for A&B inclusion checked	Y

Child Protection

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	N/a
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	N/a
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	N/a
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	
Does the organization have a good practice guide?	
Does the organization have an equal opportunity policy?	
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	
Does the organization have procedures for managing confidential information?	

Additional Information

The costs associated with this event have been estimated at £18,000 for 2005, of which £8,000 will be coming from the group's own resources.

The committee of this festival was fortunate last year in attracting one off funding amounting to £2750 which assisted in the promotion of the event.

The benefits associated with this event are promoting of tourism, strengthening community involvement, and maintaining economic stability in the area.

Last year the audience range increased by offering a classical concert. This year the programme will contain two such events.

This type of development helps to put the Tarbert Music Festival on the cultural map of the west coast of Scotland.

Specific Criteria

This grant application addresses the following criteria:

- A demand for the project locally
- Enhancement to quality of life for participants
- Sustainability of its impact among local residents
- Impact on the local and wider community

Signed: Felicity Kelly

Assessment Officer

Date: April 2005

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Tarbert Seafood Festival Committee	Scheme:	Leisure Dev
Project:	Costs associated with running of festival 2005	Cost:	£9400
		Amount Requested:	£2500
		Grant Recommended:	£1050
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	Y
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Y
Statutory permissions obtained	N/a
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	Y
Publicity plans for A&B inclusion checked	Y

Child Protection

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	N/a
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	N/A
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	
Does the organization have a good practice guide?	
Does the organization have an equal opportunity policy?	
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	
Does the organization have procedures for managing confidential information?	

Additional Information

This organisation brings to Tarbert a range of entertainment opportunities and a festival promoting seafood. Activities available cover all age groups.

The Festival is family orientated with provision for a range of family activities included in the programme.

Because this a one off event, there is no requirement to register with Disclosure Scotland.

The funding is requested to sustain and develop the Tarbert Seafood Festival, which attracts 3000-3500 people in total to the area, which helps local businesses. Local charities, eg the Lifeboat, make use of the event to raise funds for themselves.

The group aims to:

- locate potential corporate sponsors within 4 years
- promote Tarbert, Mid Argyll and Kintyre, its history and produce
- develop return custom and visitors

Specific Criteria

This application needs the criteria for events as follow:

- A demand for the project locally
- Enhancement to quality of life for participants
- Sustainability of its impact among local residents
- Impact on the local and wider community

Signed: Felicity Kelly

Assessment Officer

Date: April 2005

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Tayvallich Village Hall	Scheme:	Education Dev
Project:	Work associated with the provision of an outdoor, all year multi function sports facility.	Cost:	£17096
		Amount Requested:	£7096
		Grant Recommended:	£750
		Other Funding in Place:	pending

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	N
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/a

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	Y
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Y
Statutory permissions obtained	Imminent
Three written estimates submitted	Y
Ownership/leasehold checked	Y
Provision for on-going running & maintenance checked	Y
Publicity plans for A&B inclusion checked	y

Child Protection

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	N/a
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	N/a
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	N/a
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	
Does the organization have a good practice guide?	
Does the organization have an equal opportunity policy?	
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	
Does the organization have procedures for managing confidential information?	

Additional Information

This group is undertaking a project to enhance the facilities associated with the local village hall in Tayvallich –to provide an area for out door play and have the opportunity of having the foundations built free of charge by a contractor. This offer is only available as long as the contractor is working in the area.

Members of the association are willing to contribute to the installation by donating time.

The organisation has another project in the pipeline, electrical work and refurbishment of the hall with an estimated cost of £20,000 and a new kitchen between £3,000 and £10,000. Funds are held in reserve for this work.

Specific Criteria

This group's application addresses the following :

- Proposals should display evidence of partnership with the local community
- Building community capacity in a way that is sustainable, and contributes to local community life.
- Links to other developments in order to maximise opportunity.

Signed: Felicity Kelly

Assessment Officer

Date: April 2005

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Tarbert Lochfyne Yacht Club	Scheme:	Leisure Dev
Project:	Assistance to wards the cost involved in running the organisation and to promote the Travellers event for the national junior sailing class	Cost:	£3000
		Amount Requested:	£2000
		Grant Recommended:	£690
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	Y
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Y
Statutory permissions obtained	N/a
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	Y
Publicity plans for A&B inclusion checked	Y

Child Protection

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	Y*
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	N/A
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	Y
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	Y
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	Y
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	Y
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	N
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	N
Does the organization have a good practice guide?	Y
Does the organization have an equal opportunity policy?	Y
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	N
Does the organization have procedures for managing confidential information?	Y
POCSA policies obtained through RYA	

Additional Information

This organisation is affiliated to Royal Yachting Association and is hosting a leg of the national Travellers event for Junior Sailing Class.

The costs associated with this event are changing facilities – tenting, safety cover and race support on water, and on land, promotion and administration, hospitality and catering.

Targets for this group include

- Promote dingy sailing, racing and improve safety standards
- Improved coaching
- Continue to be part of the national sailing circuit to attract competitors and visitors to the area.
- Be part of the Scottish Sailing Calendar for July 2005

Specific Criteria

This application meets the following criteria:

- Increased participation in one or more sports
- Raised quality of coaching in one or more sports
- Improved facilities for one or more sports linked with increased participation and raised quality of coaching.
- New provision of facilities or opportunities provided by local communities.

Signed: Felicity Kelly

Assessment Officer

Date: April 2005